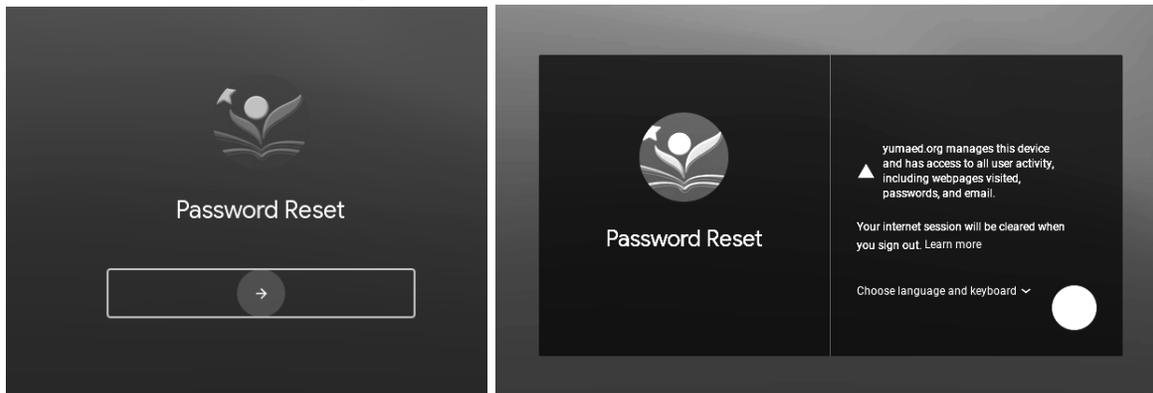**Yuma Union High School District**
Chromebook Set Up

YOU WILL NOT BE ABLE TO CONTINUE WITHOUT A WI-FI CONNECTION

RETURNING STUDENTS GO TO STEP 3

1. Next, click the arrow button below **Password Reset**. Continue through the next informational screen by clicking the arrow button on the lower right hand corner. If you do not see the following screen, restart the device.
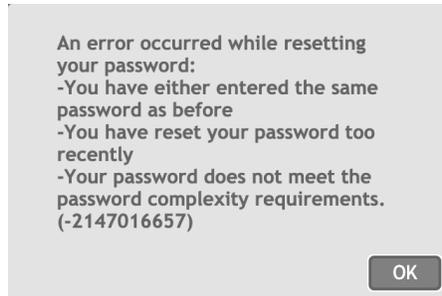

You are required to change your password in order to sign in to your Google account. If you do not change your password, you will not be granted access.

2. **Password Reset Website and Information:** https://accounts.yumaunion.org

   1. Click **"Change password"**.
   2. Enter your username: firstname (must lowercase)+ID# (example: **john50001234**)
   3. Enter password which contains birth date "TxMMDDYY" (example: **Tx010704**)
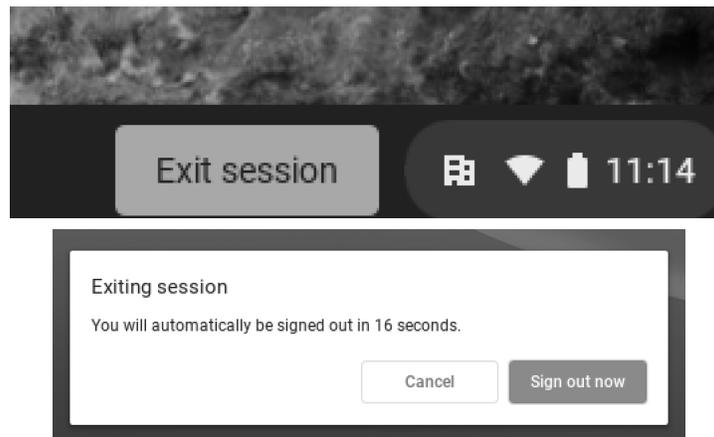   4. Enter your new password on both lines and click **"Change"**

New passwords must be **8 characters in length** and meet **three of the following** password policy requirements:

- Include at least one number (0 through 9)
- Include at least one special character (examples: ! $ # %)
- Include at least one English uppercase character (A through Z)
- Include at least one English lowercase character (a through z)

*Note: Known compromised passwords are not permitted. If you receive an error message, this is likely due to attempting to use a blacklisted password. Try a different password.

An error occurred while resetting your password:
-You have either entered the same password as before
-You have reset your password too recently
-Your password does not meet the password complexity requirements.
(-2147016657)

OK

Once the password has been changed, click the **Exit session** button, in the bottom right corner, then **Sign out now**.

Exit session

11:14

Exiting session
You will automatically be signed out in 16 seconds.

Cancel   Sign out now

3. Click the **Add Person** button on the lower left. You will then be prompted to **sign in** using your school email which will be **username@yumunion.org** (example **john50001234@yumaunion.org**), click **next** and **enter the new password** you just created and click **next.** On the **All set!** page, click **Get started**.

You don't have to change your entire password, you could simply change 1 character of your current password and/or add 1 new character to your password.

For example your password was: John%91* making one change it is now: John%91@ and/or adding a character is it now: 4John%91*

Shut down   Apps   Add Person

4. The landing page will appear and access to your Google products should now be available.